

## Vineyard Haven Public Library Building Design and Construction Committee

Meeting Minutes for Thursday, December 20, 2018

Held at the Vineyard Haven Public Library

**Committee Members Present:** Paul Munafo (Chair); Andrew Flake (Vice-Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Ben Robinson; Ian Aitchison; Jim Norton; Johanna Kobran; Sandy Pratt (Ex-Officio)

**Committee Members Absent:** None

Paul Munafo called the meeting to order at 9:07 a.m.

Sandy Pratt moved to accept the minutes from the December 6, 2018 meeting as written. The motion was seconded by Ian Aitchison and passed unanimously by all those in attendance at the meeting.

The committee first discussed the emails received only yesterday from Town Administrator, Jay Grande, in which he raised new issues and concerns regarding the revised contract submitted to the building committee by the architectural firm of Maryann Thompson. The contract, which was revised and approved by this committee, had been in the hands of the town officials for weeks with the hopes of it being signed in a timely manner. During the discussion, committee members noted that the issues he brought up, if indeed they really are issues, should have been brought up a lot sooner seeing that the building committee has been in contact with The Town throughout the process.

In the course of the discussion, the committee went over all of the points addressed by Jay Grande in his emails and found that they were either misunderstood, were not requisites or were not within the original scope of the project. At any event, it was this committee's opinion that none of the issues raised would be reasonable cause to delay the signing of this contract any longer. It was agreed that the Town Administrator needed to be contacted immediately and told that this committee has concerns about his emails and the continued delay in signing the contract. Amy agreed to contact The Town Administrator and make him understand the need to for him to meet with the Building Committee as soon as possible.

We were glad to be informed that the contract was now in the hands of Town Council and it was hoped it would be returned to us soon with his approval.

It was decided to tentatively post meetings on Thursday, December 27, 2018 at 9:00 a.m. and on Friday, December 28, 2018 at 9:00 a.m. in hopes one of these times would be good for Jay Grande, the Town Administrator to attend.

The meeting was adjourned at 10:01 a.m.

Respectfully submitted,  
Hal Garneau

Approved 12/28/2018



---