

Vineyard Haven Public Library Building Design and Construction Committee

Meeting Minutes for Friday, April 12, 2019

Held at the Vineyard Haven Public Library

Committee Members Present: Paul Munafo (Chair); Andrew Flake (Vice-Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Ben Robinson (via phone link) Jim Norton; Ian Aitchison; Sandy Pratt (Ex-Officio); Johanna Kobran **Committee Members Absent:** none

Guests Present: Maryann Thompson; Doug Jack (via video conferencing)

Paul Munafo called the meeting to order at 3:00 p.m.

Sandy Pratt moved to accept the minutes from the January 26, 2018 meeting as written. The motion was seconded by Jim Norton and passed unanimously.

Before engaging the video conferencing link with the architects, Ian Aitchison expressed extreme displeasure with the architects, stating that he had lost confidence in the architects, that the figures they gave were misleading as no soft costs were included, and that they had not done their job because they had not kept the project estimates within the budget. It was disclosed that Ian had information not made available to other committee members as he had spoken directly to an individual from the firm engaged by the architects to provide cost estimates (Rider Levett Bucknall). Copies of the Cost Estimate Summary document that the architects had prepared for review at the meeting were then distributed to committee members.

Ian then made a motion to not include the architects in our meeting today. Sandy Pratt seconded the motion. A vote was taken and the motion failed with one vote for, six votes against, and on abstention (committee member Ben Robinson had not joined the meeting by phone as yet).

After some technical difficulties, the video link was established with the architects. Andrew Flake voiced our concerns to the architects over the budget figures that had come back from the cost estimator for the three possible schemes we were considering. Having only a brief summary of each, he requested we be sent the full 72 page detailed estimate for our committee to go over.

Doug Jack recommended we go over one of the detailed cost estimates line by line now to see how the costs had added up. This was done.

We then looked at each of the three schemes once more, now with some modifications by the architects. A discussion ensued about the pros and cons of each schemes. Though one scheme seemed to be the best to move forward with, Ben Robinson though it best to wait until we had a chance to look at the detailed long form of the estimates before discarding any of them.

In light of this, it was decided that Andrew Flake, Ben Robinson, Ian Aitchison and Doug Jack would review the full cost estimates with an eye towards presenting one to the full committee to move forward with.

It was decided that we should hold our next meeting after this group had a chance reviewed the cost estimates. With school vacation week upon us it would most likely be towards the beginning of May. The meeting was adjourned at 5:06 p.m.

Respectfully submitted,
Hal Garneau

Approved 5/7/2019


