

Vineyard Haven Public Library Unattended Personal Belongings Policy

Approved September 26th, 2018

Books, laptops, book bags, backpacks, briefcases, cell phones, tablets, or other personal belongings left unattended are at risk of being stolen. If you leave the Library, you must take all belongings with you. Library staff retains the right to place unattended belongings in the Library "Lost and Found", located at the Circulation Desk. The Library is not responsible for loss or damage to personal belongings.

- Do not leave personal belongings unattended at any time.
- You are responsible for your belongings at all times.
- When leaving your seat, please take your things with you.
- Do not leave your belongings to reserve a study space.
- Belongings left unattended in any part of the library for more than 15 minutes may be removed to the nearest lost and found.
- **There is a risk of theft if you leave your laptop, phone, or other personal belongings unattended.**