

**Vineyard Haven Public Library Building Design and Construction Committee**  
Meeting Minutes for Friday, November 30, 2018  
Held at the Vineyard Haven Public Library

**Committee Members Present:** Paul Munafo (Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Ben Robinson; Sandy Pratt (Ex-Officio); Ian Aitchison

**Committee Members Absent:** Andrew Flake (Vice-Chair); Johanna Kobran; Jim Norton

Paul Munafo called the meeting to order at 4:07 p.m.

Sandy Pratt moved to accept the minutes from the November 6, 2018 meeting as written. The motion was seconded by Ben Robinson and passed unanimously by all those in attendance at that meeting.

The architectural firm of Maryann Thompson had submitted their proposed contract for the services they will provide and this was gone over carefully by the members of our committee. We came up with a few points that needed refining and a few insertions that were needed for clarity. Amy Ryan said she would contact that architects with our suggested changes and it was hoped this could be turned around quickly in order to get the contract signed as soon as possible.

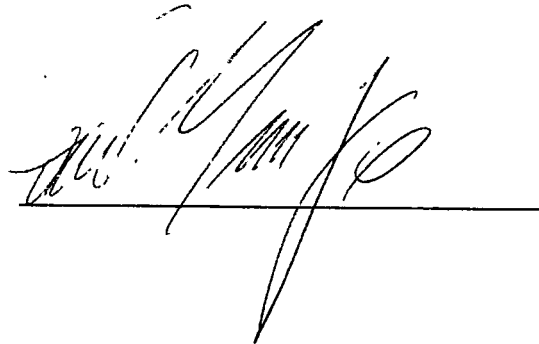
Our committee then discussed possible dates for our first meetings with the architects as well as possible dates for our community outreach meetings.

It was decided to wait and hold the next meeting until after the revised contract had been received from Maryann Thompson Architects. Amy said she would proactively schedule a meeting for Thursday, December 6<sup>th</sup> at 9:00 a.m. in case the revised contract was received back promptly.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,  
Hal Garneau

Approved 12/6/2018

A handwritten signature in black ink, appearing to be 'Hal Garneau', is written over a horizontal line. The signature is stylized and cursive.