

Vineyard Haven Public Library Building Design and Construction Committee
Meeting Minutes for Tuesday, October 2, 2018
Held at the Vineyard Haven Public Library

Committee Members Present: Paul Munafo (Chair); Andrew Flake (Vice-Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Ben Robinson; Sandy Pratt (Ex-Officio); Ian Aitchison

Committee Members Absent: Johanna Kobran; Jim Norton

Paul Munafo called the meeting to order at 4:06 p.m.

Hal moved to accept the minutes from the September 5, 2018 meeting as written. The motion was seconded by Ben Robinson and passed unanimously by all those in attendance at that meeting.

Hal moved to accept the minutes from the September 13, 2018 meeting as written. The motion was seconded by Ben Robinson and passed unanimously by all those in attendance at that meeting.

Hal moved to accept the minutes from the September 27, 2018 meeting as written. The motion was seconded by Ben Robinson and passed unanimously by all those in attendance at that meeting.

Hal moved to accept the minutes from the October 1, 2018 meeting as written. The motion was seconded by Ben Robinson and passed unanimously by all those in attendance at that meeting.

The meeting commenced with Amy passing out the tabulations from the scoring sheets we used to grade each architectural firm during the interview process. The results of the tabulations showed a clear front-runner with a very close second. Overall, the committee members were very much in accord with their rankings of the four firms that were interviewed.

The committee members then discussed each of the firms in detail going over the pros, cons and what each could bring to the project. It became clear through this process that everyone was agreed on which firm should be our top choice and resulted in the following motion.

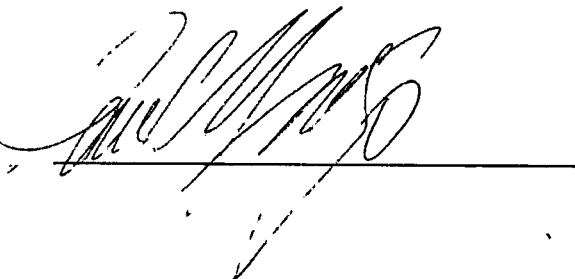
Ben Robinson made a motion to recommend Maryann Thompson Architects of Watertown, Massachusetts as our choice for the architectural firm to undertake the design services for our proposed multi-purpose meeting room addition. This would be contingent on doing a reference check. Sandy Pratt seconded the motion. A vote was taken and the motion passed unanimously.

It was decided that our next meeting should be scheduled based on the next and possibly revised meeting date of the Trustees. Amy said she would notify the committee and arrange the date.

The meeting was adjourned at 5:17 p.m.

Respectfully submitted,
Hal Garneau

Approved 10/17/2018



A handwritten signature in black ink, appearing to read 'Hal Garneau', is written over a horizontal line. The signature is stylized and cursive.