

Vineyard Haven Public Library Building Design and Construction Committee
Meeting Minutes for Friday, May 29, 2018
Held at the Vineyard Haven Public Library

Committee Members Present: Paul Munafo (Chair); Andrew Flake (Vice-Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Jim Norton; Sandy Pratt (Ex-Officio)

Committee Members Absent: Johanna Kobran; Ian Aitchison; Ben Robinson

Paul Munafo called the meeting to order at 4:29 p.m.

Amy made an amendment to the minutes. Jim moved to accept the minutes from the May 11, 2018 meeting as amended. The motion was seconded by Andrew Flake and passed unanimously.

It was noted that the draft of the proposed RFQ was sent out to the Trustees prior to their May 23rd meeting so they could look it over and be ready to discuss any modifications. The members of this committee then received the revised document from the Trustees prior to this meeting.

The meeting was spent going over the revisions to the RFQ made by the Trustees, one by one, with the result of a final version of the RFQ being produced. Amy said she would be responsible for incorporating the adopted revisions into the RFQ and have it ready in its final form to send out.

It was decided to hold the next meeting on Friday, June 8, 2018 at 4:00 p.m.

The meeting was adjourned at 5:24 p.m.

Respectfully submitted,
Hal Garneau

Approved 6/8/2018


